

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, OCTOBER 11, 2022 AT 9:00 AM**  
**COUNTY-CITY BUILDING, ROOM 112**

**COMMISSIONERS: Deb Schorr, Chair; Christa Yoakum, Vice Chair;  
Roma Amundson, Sean Flowerday; and Rick Vest**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County Nebraska website, emailed to the media and published in the Lincoln Journal Star print and digital editions on October 7, 2022.*

Commissioners present: Deb Schorr, Chair; Christa Yoakum, Vice Chair; Roma Amundson, Sean Flowerday and Rick Vest

Others present: Dave Derbin, Chief Administrative Officer; Kristy Bauer, Deputy Chief Administrative Officer; John Ward, Deputy County Attorneys; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Meggan Reppert-Funke, County Clerk's Office

The meeting was called to order at 9:03 a.m., and the location of the Nebraska Open Meetings Act was announced.

**1) MINUTES**

**A.** Approval of the minutes of the Board of Commissioners meeting held on October 4, 2022.

**MOTION:** Amundson moved and Flowerday seconded approval of the minutes. Vest, Amundson, Yoakum, Flowerday and Schorr voted yes. Motion carried 5-0.

**2) CLAIMS**

**A.** Approval of the claims processed through October 11, 2022.

The Clerk noted there was an amendment to the claims for payroll ending October 5, 2022 (Exhibit 1).

**MOTION:** Amundson moved and Yoakum seconded approval of the claims as amended. Flowerday, Vest, Amundson, Yoakum and Schorr voted yes. Motion carried 5-0.

**B.** Approval of a claim to the City of Lincoln Information Services in the amount of \$22,013.46. (Batch No. 285724, Document Nos. 780293, 780294, 780295)

Dave Derbin, Chief Administrative Officer, stated Risk Management has a 90-day claim for equipment purchased but it was not delivered until recently.

**MOTION:** Vest moved and Yoakum seconded approval of the claim. Yoakum, Flowerday, Vest, Amundson and Schorr voted yes. Motion carried 5-0.

**3) SPECIAL PRESENTATION**

**A.** Commissioners' Award of Excellence for August 2022 to Traci Dragoo, County Engineering, in the category of productivity.

The Clerk read the nomination into the record (Exhibit 2).

Pam Dingman, County Engineer, stated Dragoo enhanced the County Engineering Department's social media platform to include additional information about the Department and its employees.

Vest thanked Dragoo for providing a service to help connect the public with County Engineering and presented her with a plaque.

Dragoo said the social media project was intimidating but also very rewarding and she thanked the leadership team for the recognition and the opportunity that she has been given at Lancaster County.

4) **CONSENT ITEMS** - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Amendments to the following County Contracts:**

1. C-21-0745 with Don's Pioneer Uniforms for the annual supply of sheriff uniform clothing and accessories. (Quote No. 6419. The amendment reflects a price increase. Expenditures for Lancaster County will remain the same.) (C-22-0809)
2. C-22-0493 with MMC Mechanical Contractors, Inc. for chiller replacement at the Youth Services Center. (Bid No. 22-129. The amendment reflects additional services for \$31,731 for the remaining contract term for a total cost of \$679,768.) (C-22-0810)
3. C-22-0693 with MMC Mechanical Contractors, Inc. for HVAC at DMV locations. (The amendment extends the project completion date to December 31, 2022. There is no additional cost to the County.) (C-22-0816)
4. C-20-0470 with National Everything Wholesale, a NETWORK Distributor, for janitorial and sanitation supplies, equipment, and related services. (MOU083. The amendment executes a price increase. The estimated cost for products/services to the County will not increase.) (C-22-0813)
5. C-21-0799 with Vulcan Signs / Vulcan Aluminum for traffic sign faces (County). (Quote No. 6443. The amendment renews the contract with a price increase from November 7, 2022, through November 6, 2023. The cost to the County is not to exceed \$45,000.) (C-22-0811)

**B. Change Order No. 1 with Proseal, Inc. for project overruns due to surface conditions. (Bid No. 22-146; Project No. 22-10. The increase shall not exceed \$66,070.06). (C-22-0812)**

**C. Right-of-way contracts with the following:**

1. Benes Service Company, Northwest 84th Street and West Branched Oak Road, in the amount of \$631. (Project No. 23-20 / D-002) (C-22-0808)
2. Mark R. and Carol A. Andersen, North 176th Street and Van Dorn Street, in the amount of \$2,807. (Project No. 23-20 / J-029) (C-22-0815)

**D. Grant award in the amount of \$3,960 from the Nebraska Crime Commission for the Office of Violence Prevention Grant Program. (Grant No. OVP2023SS-4) (C-22-0814)**

**E. Received and placed on file the following reports:**

1. Assessor/Register of Deeds (September 2022)
2. Clerk of the District Court (September 2022)
3. County Clerk (September 2022)
4. Records & Information Management (September 2022)
5. County Sheriff (July-September 2022)
6. County Engineer (July-September 2022)

**MOTION:** Vest moved and Yoakum seconded approval of the consent items. Amundson, Yoakum, Flowerday, Vest and Schorr voted yes. Motion carried 5-0.

**5) NEW BUSINESS:**

- A.** Appointment of Donald Scheinost to the Lancaster County Mental Health Crisis Center Advisory Committee for the term October 12, 2022, through May 31, 2025.

Yoakum stated Scheinost is an officer with the Lincoln Police Department and has provided important input to the Lancaster County Mental Health Crisis Center Advisory Committee.

**MOTION:** Yoakum moved and Amundson seconded approval of the appointment. Vest, Amundson, Yoakum, Flowerday and Schorr voted yes. Motion carried 5-0.

- B.** Recommendations from the Personnel Policy Board:

1. Amend County Rule 17.18 – Longevity
2. Amend County Rule 19.12 – Requirements as to Continuous Service

Barb McIntyre, Human Resources Director, stated the recommendation on the longevity rule was to clarify the policy language for employees not covered by a union contract. She stated Rule 19.12 updated the requirements to clarify leave adjustment for employees on unpaid leave during pregnancy. Approved Family and Medical Leave Act (FMLA) events would no longer be deducted when totaling continuous service.

Schorr inquired in the policy was for both union and non-union employees. McIntyre stated yes.

**MOTION:** Vest moved and Amundson seconded approval of the recommendations. Flowerday, Vest, Amundson, Yoakum and Schorr voted yes. Motion carried 5-0.

- C.** Resolution in the matter of setting waiting periods for benefits of classified employees. (R-22-0100)

McIntyre stated all employees would receive benefits the first day of the month after the date of hire.

**MOTION:** Yoakum moved and Amundson seconded approval of the resolution.

Schorr inquired about the start date of the new policy. McIntyre stated the new policy goes into effect January 1, 2023 to align with the insurance plan year.

**ROLL CALL:** Yoakum, Flowerday, Vest, Amundson and Schorr voted yes. Motion carried 5-0.

- D.** Resolution in the matter of signing the County Annual Certification of Program Compliance to the Nebraska Board of Public Roads Classifications and Standards. (R-22-0101)

The Clerk noted the item is to be held.

**6) PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

**7) ANNOUNCEMENTS:**

- A.** The Lancaster County Board of Commissioners will conduct a Strategic Planning Session with BerryDunn on Tuesday, October 11, 2022, at 11:00 a.m., in Conference Room A225, County Attorney's

Office (605 South 10th Street, Lincoln. This conference room is accessible through the Hall of Justice, 575 S. 10th Street.)

- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, October 13, 2022, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold a public hearing regarding the One and Six-Year Road and Bridge Improvement Program on Thursday, October 13, 2022, at 6:30 p.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, October 18, 2022, at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- E. The Lancaster County Board of Commissioners will hold a public hearing regarding Comprehensive Plan Amendment No. 22005 to amend the 2050 Lincoln-Lancaster County Comprehensive Plan to add the Comprehensive Watershed Master Plan on Tuesday, October 18, 2022, at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln, Nebraska).
- F. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- G. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV (LNKTV.lincoln.ne.gov). LNKTV is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTV). Meetings are also streamed live on YouTube and Facebook (YouTube.com/LNKTVcity and Facebook.com/lancasterne). LNKTV apps are also available on Roku, Apple TV and Amazon Fire TV.

## 8) EXECUTIVE SESSION - POTENTIAL LITIGATION

**MOTION:** Vest moved and Flowerday seconded to enter Executive Session at 9:23 a.m. for the purposes of pending and potential litigation and to protect the public interest.

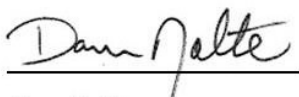
The Chair said it has been moved and seconded that the Board enter Executive Session.

**ROLL CALL:** Flowerday, Vest, Amundson, Yoakum and Schorr voted yes. Motion carried 5-0.

**MOTION:** Amundson moved and Yoakum seconded to exit Executive Session at 9:53 a.m. Yoakum, Flowerday, Vest, Amundson and Schorr voted yes. Motion carried 5-0.

## 9) ADJOURNMENT

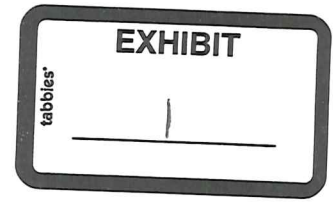
**MOTION:** Vest moved and Yoakum seconded to adjourn at 9:54 a.m. Amundson, Yoakum, Flowerday, Vest and Schorr voted yes. Motion carried 5-0.



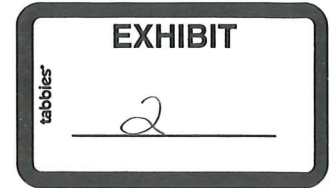
Dan Nolte  
Lancaster County Clerk



LANCASTER COUNTY PAYROLL DISBURSEMENTS  
For the Pay Period September 22, 2022 thru October 05, 2022  
Pay Date: October 13, 2022



Gross Pay	\$	<u>2,510,506.61</u>
Employer FICA	\$	<u>183,610.99</u>
Pension Contribution	\$	<u>170,391.31</u>
PEHP Contribution	\$	<u>12,775.00</u>
PEHP Payout	\$	<u>-</u>
Workers Compensation	\$	<u>2,383.94</u>
Group Insurance	\$	<u>488,639.26</u>



# Traci Dragoo

## Commissioners' Award of Excellence

### August 2022

Traci Dragoo has been selected as the Commissioners' Award of Excellence winner for August 2022. Dragoo has worked as an Administrative Services Officer for the Lancaster County Engineer's Office since February 24, 2020. She was nominated by Matthew Taylor, in the category of Productivity.

In his nomination, Taylor states: "Our department had no social media presence. We had 42 followers on Facebook that were only utilized for road closure information. Traci took it upon herself to create a business plan for social media engagement and what that would entail. She did a Facebook and Twitter facelift. She made it a goal to get 1k Facebook followers in one year. She created a segment called Reverse Engineering on tik tok and is using it as a platform to educate and inform people on what the county engineering department does, what we struggle with, our successes, highlight our team members, and inform of safety concerns. Traci has hit her goal with a few weeks to spare and had an informative survey video go viral! It was awesome to see, and it rewarded all her hard work. It created a buzz within our department and another county/city department! You could feel a sense of pride and appreciation within our department. Traci goes out to film this stuff. She engages with the staff, gets to know them, and truly takes it as a learning opportunity. I love this because it really shows you that someone in management truly cares and wants to learn what you do. Hands-on! One day she returned to the office covered in mud from filming the survey footage. She was so excited to learn what the survey crew does and had a blast."

For these reasons we are pleased to award Dragoo with the Commissioners' Award of Excellence for the month of August 2022.