

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, OCTOBER 13, 2020
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 9, 2020.

Commissioners present: Sean Flowerday, Chair; Roma Amundson; and Christa Yoakum

Commissioners absent: Rick Vest, Vice Chair; Deb Schorr

Others present: David Derbin, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk, and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:03 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 6, 2020.**

MOTION: Yoakum moved and Amundson seconded approval of the minutes. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- B. Approval of the minutes of the Board of Commissioners meeting held on Thursday, October 8, 2020.**

MOTION: Amundson moved and Yoakum seconded approval of the minutes. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

2) CLAIMS:

- A. Approval of all claims processed through October 13, 2020.**

Dan Nolte, Lancaster County Clerk, noted there was an amendment to the claims for the payroll ending on October 7, 2020 (Exhibit 1).

MOTION: Yoakum moved and Amundson seconded approval of the claims as amended. Yoakum, Amundson and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- 3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Grant contracts to provide a juvenile justice training session at the Nebraska Community Aid & Juvenile Justice Conference with the following:**
- 1. Prosecutor Impact in the amount not to exceed \$3,900. The seminar will be on November 4, 2020. (C-20-0657)**
 - 2. Dion Chavis in the amount not to exceed \$650. The seminar will be on November 13, 2020. (C-20-0658)**
 - 3. Elizabeth Englander in the amount not to exceed \$1,950. The seminar will be on November 13, 2020. (C-20-0659)**
 - 4. RFK Children's Action Corps through the RFK National Resource Center in the amount not to exceed \$1,300. The seminar will be on November 13, 2020. (C-20-0660)**
- B. Grant contract with Evenium to provide a virtual platform for the Nebraska Community Aid & Juvenile Justice Conference for the amount not to exceed \$7,575. The conference will end on November 13, 2020. (C-20-0665)**
- C. Grant contract with YWCA Lincoln for the Life Skills program (funded by the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Supplemental Enhancement Aid Grant. The term of the grant contract is July 1, 2020 through June 30, 2021 in the amount of \$57,600). (C-20-0661)**
- D. Amendments to the following County contracts:**
- 1. C-19-0887 with the Board of Regents of the University of Nebraska, on behalf of the University of Nebraska- Lincoln's Law-Psychology program. (The term of the amendment is from September 1, 2020 through August 31, 2021. The cost to the County is \$80,000.) (C-20-0655)**
 - 2. C-20-0097 with Prosecutor Impact to provide a juvenile justice training session at the Nebraska County Attorney's Association Conference. (The amended conference date is October 14, 2020. The amendment amount is not to exceed \$1,950.) (C-20-0656)**
 - 3. C-18-0382 with New Heights Tree Service for Unit Price - Tree Trimming and Removal Services. (Bid No. 18-066. The amendment extends the contract from October 20, 2020 through November 19, 2020. The cost to the County shall not exceed \$2,000 for contracts without approval by the Lancaster County Board.) (C-20-0664)**
 - 4. C-18-0695 with Graybar Electric for Annual Supply – Personal Alarm Transmitter. (Quote No. 5936. The amendment renews the contract from November 13, 2020 through November 12, 2021. The cost to the County shall not exceed \$11,000 without approval by the Lancaster County Board.) (C-20-0666)**
 - 5. C-17-0767 with Nebraska Printing Center for Annual Supply – Envelope Supply and Printing. (Bid No. 17-247. The amendment renews the contract from November 1, 2020 through October 31, 2021. The cost to the County shall not exceed \$20,000 without approval by the Lancaster County Board.) (C-20-0667)**
- E. Change Order No. 1 to County Contract C-20-0203 with Bauer Underground Inc. (Project 19-09, Concrete Box Culverts F-78, F-82 and F-86 for plan revision #3, driveway culvert pipe F-86 will be increased from a 30"x 42' pipe to a 36"x 42' culvert pipe for a net increase of \$357.21.) (C-20-0670)**

- F. **Right-of-way contracts with Mohammed Y. and Zainab H. Al-Baaj, North 14th Street and West Waverly Road, in the total amount of \$7,360. (C-20-0668, C-20-0669)**

- G. **Received and placed on file the following:**
 - 1. **County Clerk report for September, 2020.**
 - 2. **Clerk of the District Court report for September, 2020.**
 - 3. **Assessor/Register of Deeds report for September, 2020.**
 - 4. **Records and Information Management report for September, 2020.**
 - 5. **County Engineer quarterly report for July through September, 2020.**
 - 6. **Notice of termination of County Contract C-19-0636 with Bluestem Health.**

MOTION: Amundson moved and Yoakum seconded approval of the consent items. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

4) NEW BUSINESS:

- A. **Resolution in the matter of amending the final allocation of levy authority to all political subdivisions subject to Lancaster County levy authority. (R-20-0067)**

Dennis Meyer, Lancaster County Budget and Fiscal Director, said the Hidden Valley Road Improvement District is levying for \$3,570 and did not submit a prior levy. The amendment will not cause any issues with the \$0.15.

MOTION: Amundson moved and Yoakum seconded approval of the resolution. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- B. **Resolution in the matter of adopting the One and Six-Year Road and Bridge Improvement Program for Lancaster County, Fiscal Years 2021 and 2022-2026. (R-20-0066)**

Pam Dingman, Lancaster County Engineer, said this is the final approval of the One and Six-Year Road and Bridge Improvement Program. A letter was received from Joey Hausmann regarding cost sharing (Exhibit 2).

MOTION: Amundson moved and Yoakum seconded approval of the resolution. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- C. **Resolution authorizing Sean Flowerday, the County Board Chairperson of Lancaster County to sign the 2020 County Annual Certification of Program Compliance Form. (R-20-0068)**

MOTION: Yoakum moved and Amundson seconded approval of the resolution.

Dingman said this certifies the Engineering Office is in compliance with State and Federal standards.

ROLL CALL: Yoakum, Amundson and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- D. **Setting the annual salary for John Berry, Lancaster County Surveyor, in the amount of \$88,608 effective October 5, 2020.**

Dingman said Mr. Berry is a licensed surveyor in the State of Nebraska as required by State Statute.

MOTION: Amundson moved and Yoakum seconded approval of the annual salary for John Berry in the amount of \$88,608. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- E. **Contract with Safety Kleen Systems for Annual Service – Used Oil Collection Program. (Quote No. 6235). The contract is for one year with the option to renew for three additional one-year terms. The cost to the County is not to exceed \$4,000. (C-20-0663)**

MOTION: Amundson moved and Yoakum seconded approval of the contract. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- F. **Space rental agreement with American Lutheran Church in conjunction with the election. The cost to the County is \$500. (C-20-0672)**

MOTION: Yoakum moved and Amundson seconded approval of the space rental agreement. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- G. **Agreement with Charter Communications Operating, LLC for cable services at the Lancaster County Youth Services Center. The cost to the County is \$99 per month. (C-20-0671)**

MOTION: Amundson moved and Yoakum seconded approval of the agreement. Yoakum, Amundson and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- H. **Contract with Genoa Healthcare, LLC for Annual Supply – Pharmacy & Related Services – Lancaster County (Bid No. 20-200). The contract shall be a four-year term with the option to renew for one additional four-year term. The cost to the County is not to exceed \$100,000. (C-20-0662)**

MOTION: Yoakum moved and Amundson seconded approval of the contract. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- I. **Contract between Joseph Higgins, Ph.D and Lancaster County on behalf of the Lancaster County Mental Health Crisis Center for qualified mental health services. The services will be provided at the rate of \$82 per hour for a maximum of 320 hours per year. The term of the contract is October 9, 2020 through October 10, 2021. (C-20-0673)**

MOTION: Yoakum moved and Amundson seconded approval of the contract. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

- J. **Liability insurance coverage with the National Legal Aid and Defender Association (NLADA) Service Corporation for the Lancaster County Public Defender’s Office, in the amount of \$6,915. The policy begins on November 1, 2020 for a period of 12 months.**

MOTION: Amundson moved and Yoakum seconded approval of the liability insurance coverage. Amundson, Yoakum and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.

5) UPDATE ON COVID-19 AND LANCASTER COUNTY RESPONSE:

Flowerday said Pat Lopez, Lincoln-Lancaster County Health Department Director, will attend the Thursday staff meeting to provide an update to the Board.

- 6) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

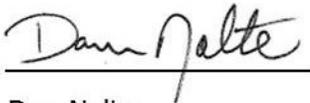
No one appeared for public comment.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, October 15, 2020 at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, October 20, 2020 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTU City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTU). Meetings are also streamed live on LNKTU and can be viewed on YouTube (LNKTUcity).

8) **ADJOURNMENT**

MOTION: Amundson moved and Yoakum seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:16 a.m. Yoakum, Amundson and Flowerday voted yes. Schorr and Vest were absent. Motion carried 3-0.



Dan Nolte
Lancaster County Clerk





LANCASTER COUNTY PAYROLL DISBURSEMENTS
For the Pay Period September 24, 2020 thru October 7, 2020
Pay Date: October 15, 2020

Gross Pay:	<u>\$ 2,222,067.68</u>
Employer FICA:	<u>\$ 159,716.63</u>
Pension Contribution:	<u>\$ 159,249.05</u>
PEHP Contribution:	<u>\$ 13,650.00</u>
PEHP Payout:	<u>\$ 116.12</u>
Workers Compensation	<u>\$ 1,877.33</u>
Group Insurance:	<u>\$ 547,187.77</u>

402.438.3230
14122 Brush Creek Place
Roca, NE 68430

JOEY HAUSMANN

Pam Dingman
Lancaster County Engineer
444 Cherrycreek Road
Building C
Lincoln, Nebraska 68528

Re: Paving Wittstruck Road between 54th & 68th Streets
Lancaster County

Dear Ms. Dingman:

As we discussed, I am requesting a cost-sharing arrangement with Lancaster County to improve a portion of Wittstruck Road between 54th and 68th Streets from gravel to a paved road. The specific portion I would like to pave is the stretch of Wittstruck Road starting at 54th Street and extending to the driveway accessing Lots 16 SW, Lot 17 and Lots 18 SE in Section 9, Township 8, Range 7 of the 6th Principal Meridian:



The improvements I am seeking would consist of a fully paved roadway meeting minimum standards for a rural section county road in Lancaster County.

I submit that this paving is necessary for both safety and maintenance reasons. This section of Wittstruck Road feeds two, large-scale residential developments containing a total of 37 residential dwellings. As a result, there has been a significant influx of traffic on the roadway that has overwhelmed scheduled maintenance. The result is a narrow, heavily-washboarded road with sight distance issues due to its rolling landscape. Improving Wittstruck Road by

JOEY HAUSMANN

402.438.3230
14122 Brush Creek Place
Roca, NE 68430

grading to the proper slopes and adding a hard pavement surface would add the much needed improvements for capacity, safety and maintenance required by the increased traffic loads from the development adjacent to this roadway.

I would like to have this work designed and performed within the 2021-2022 budget year. I look forward to your interest in and approval of my request so we can move this project forward for the safety of my property and neighbors.

Respectfully,

Joey Hausmann