

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, OCTOBER 15, 2019
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 11, 2019.

Commissioners present: Roma Amundson, Chair; Sean Flowerday, Vice Chair; Deb Schorr; Rick Vest; and Christa Yoakum

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:01 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 8, 2019.**

MOTION: Vest moved and Flowerday seconded approval of the minutes. Schorr, Flowerday, Yoakum, Vest and Amundson voted yes. Motion carried 5-0.

2) CLAIMS:

- A. Approval of all claims processed through October 15, 2019.**

MOTION: Schorr moved and Yoakum seconded approval of the claims. Vest, Schorr, Flowerday, Yoakum and Amundson voted yes. Motion carried 5-0.

- 3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Change order #1 to County Contract C-19-0361 (Project 17-09; Bid 18-172) with Bauer Underground, Inc., to add the rental of a side dump for a net increase of \$6,190. (C-19-0759)**

- B. **Contract with Pavers, Inc., for Annual Supply – Cold Mix Asphalt (Bid No. 19-214. The contract is for one-year with the option to renew for three additional one-year terms). The cost to the County is not to exceed \$6,350. (C-19-0760)**
- C. **Amendment to County Contract C-18-0642 with AV Associates of Nebraska for Annual Supply – Household Miscellaneous Batteries. (Quote No. 5909. The amendment renews the contract with a price increase from November 13, 2019 through November 12, 2020. The cost to the County is not to exceed \$1,500.) (C-19-0763)**
- D. **Grant contracts with the following (funded by Community-Based Juvenile Services Aid for the period of July 1, 2019 through June 30, 2020):**
 - 1. **The HUB - Central Access Point for Young Adults for the Youth Community Service program (in the amount of \$27,302). (C-19-0761)**
 - 2. **Donald P. Belau Ph.D. for the Youth Crisis Response System program (in the amount of \$6,000.) (C-19-0762)**
- E. **Grant contract with The HUB - Central Access Point for Young Adults for the Youth Volunteer Coordination program (funded by Juvenile Justice Prevention Funds. The term of the grant contract is July 1, 2019 through June 30, 2020 in the amount of \$9,087.) (C-19-0765)**
- F. **Setting public hearings for the following dates (in Room 112 of the County-City Building, 555 S. 10th Street, Lincoln, Nebraska):**
 - 1. **Tuesday, October 22, 2019 at 9:00 a.m., regarding the proposed sale of property legally described as: the West 66 feet of the North 310 feet of Lot 10, Irregular Tract located in the Northwest Quarter of Section 30, Township 12 North, Range 7 East of the 6th P.M., Lancaster County, Nebraska; which includes declaring that the property no longer serves a County purpose, determining its fair market value, and setting the date for its sale.**
 - 2. **Tuesday, October 29, 2019 at 6:30 p.m., regarding the One and Six-Year Road and Bridge Improvement Program.**

MOTION: Schorr moved and Vest seconded approval of the consent items. Yoakum, Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 5-0.

4) NEW BUSINESS:

- A. **Resolution in the matter of witness fees paid by Lancaster County which have remained unclaimed for six months or more. (R-19-0069)**

MOTION: Schorr moved and Yoakum seconded approval of the resolution. Flowerday, Yoakum, Vest, Schorr and Amundson voted yes. Motion carried 5-0.

B. Resolution in the matter of County Maintenance of Roads in Silverhawk Estates Addition. (R-19-0070)

Pam Dingman, Lancaster County Engineer, said Silverhawk Estates meets the requirements for the County to take over road maintenance but felt this policy is not sustainable (Exhibit A).

Ken Schroeder, Lancaster County Surveyor, said the area was platted in 2017 and met the occupancy requirements quickly. He noted another area subdivision may come forward with a similar maintenance request next Spring.

MOTION: Vest moved and Schorr seconded approval of the resolution. Schorr, Flowerday, Yoakum, Vest and Amundson voted yes. Motion carried 5-0.

C. Special Designated License application from Seven Diamonds LLC, for an event at Hillside Events Center, 12400 West Denton Road, Denton, Nebraska on November 2, 2019.

MOTION: Schorr moved and Yoakum seconded approval of the special designated license application. Vest, Schorr, Flowerday, Yoakum and Amundson voted yes. Motion carried 5-0.

D. Setting the annual salary for Jennifer M. Houlden, Chief Deputy Public Defender, in the amount of \$140,883, effective October 24, 2019.

MOTION: Flowerday moved and Vest seconded approval of the annual salary. Yoakum, Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 5-0.

Schorr noted Ms. Houlden is replacing Margene Timm who served as the Juvenile Public Defender for decades and has done a lot for youth and the juvenile justice system.

Flowerday complimented Ms. Timm on her service and added Ms. Houlden will be a great replacement.

E. Liability insurance coverage with the National Legal Aid and Defender Association (NLADA) Service Corporation for the Lancaster County Public Defender's Office, in the amount of \$6,773. The policy begins on November 1, 2019 for a period of 12 months.

MOTION: Schorr moved and Yoakum seconded approval of the liability insurance coverage. Flowerday, Yoakum, Vest, Schorr and Amundson voted yes. Motion carried 5-0.

F. Agreement with URETEK, USA, Inc., to provide for abutment stabilization at County structures N-149, A-151, and A-138 (Project No. 20-06). The cost to the County is \$41,442. The work is to be completed on or before November 15, 2019.

Dingman said all three bridges were damaged in March, 2019. She explained this is the first time the County will use a special foam injection process to stabilize bridges (Exhibit B).

MOTION: Vest moved and Yoakum seconded approval of the agreement.

Amundson said she appreciates the research done on this new and innovative method. Dingman said a total of one ton of foam will be injected and the three bridges should be open after a few days.

ROLL CALL: Schorr, Flowerday, Yoakum, Vest and Amundson voted yes. Motion carried 5-0.

- G. Recommendation from the Purchasing Agent and Lancaster County Engineer to award and execute a Purchase Order to Murphy Tractor & Equipment Co., for a 2018 John Deere 245G excavator (Sourcewell Contract No. 032515-JDC). The total amount of the order is \$179,925.37. (C-19-0766)**

LeRoy "Bud" Geistlinger, Assistant Road Maintenance Superintendent, said the County has an interlocal agreement with the State to rent an excavator off the Sourcewell contract. He noted when purchasing equipment off this contract, the County receives a 37% discount. Additionally, the County received a credit for the last five months of equipment rental. Before these discounts, the base price would have been around \$290,000.

Amundson said this is an example of good financial management.

MOTION: Schorr moved and Vest seconded approval of the recommendation. Vest, Schorr, Flowerday, Yoakum and Amundson voted yes. Motion carried 5-0.

- H. Amendment of the Lancaster County General Assistance Guidelines. (NOTE: Action on this item will follow the Public Hearing – Item 5A)**

This item was held until after the Public Hearing – Item 5A.

5) PUBLIC HEARINGS:

- A. Amendment of the Lancaster County General Assistance Guidelines. (See correlating item 4H)**

The Chair opened the public hearing.

Sara Hoyle, Human Services Director, was administered the oath and said General Assistance (GA) Guidelines are statutorily required to be updated every two years. The two significant changes are: 1) the adoption of the Lincoln Housing Authority rent policy; and 2) the warning system regarding non-food vouchers and the purchase of items that are not approved.

Schorr asked how Human Services tracks unauthorized purchases and what items are acceptable. Hoyle said a staff member reviews every purchase. Acceptable items include toiletries.

The Chair closed the public hearing.

RETURNING TO ITEM 4H

MOTION: Vest moved and Yoakum seconded approval of the General Assistance Guidelines. Yoakum, Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 5-0.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

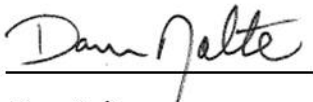
7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, October 17, 2019 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will attend a tour on October 17, 2019 at 12:00 p.m., at the Lincoln Sports Foundation (7600 North 70th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, October 22, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTU City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTU). Meetings are also streamed live on LNKTU and can be viewed on YouTube (LNKTUcity).

Kerry Eagan, Chief Administrative Officer, said the Lincoln Sports Foundation tour scheduled on Thursday, October 17, 2019 at 12:00 p.m., has been cancelled.

8) **ADJOURNMENT**

MOTION: Flowerday moved and Yoakum seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:21 a.m. Flowerday, Yoakum, Vest, Schorr and Amundson voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, OCTOBER 15, 2019
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 11, 2019.

Commissioners present: Roma Amundson, Chair; Sean Flowerday, Vice Chair; Deb Schorr; Rick Vest; and Christa Yoakum

Others present: Rob Ogden, Assessor/Register of Deeds; Rachel Garver, County Treasurer; Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:21 a.m., the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, October 1, 2019.

MOTION: Vest moved and Flowerday seconded approval of the minutes. Schorr, Flowerday, Yoakum, Vest and Amundson voted yes. Motion carried 5-0.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS

MOTION: Schorr moved and Yoakum seconded approval of the additions and deductions. Vest, Schorr, Flowerday, Yoakum and Amundson voted yes. Motion carried 5-0.

3) CERTIFICATION OF 2019-2020 TAX LEVIES

MOTION: Vest moved and Flowerday seconded approval of the 2019-2020 tax levies. Yoakum, Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 5-0.

4) PUBLIC HEARINGS:

A. Motor Vehicle Tax Exemption Applications (See correlating item 5)

Nebraska Wesleyan University	The Malone Center
New Bethel Bibleway Apostolic Temple Church Inc.	

The Chair opened the public hearing.

No one appeared in support, opposition or in the neutral position.

The Chair closed the public hearing.

5) **ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

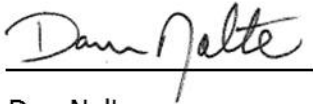
MOTION: Flowerday moved and Yoakum seconded approval of the motor vehicle tax exemption applications. Flowerday, Yoakum, Vest, Schorr and Amundson voted yes. Motion carried 5-0.

6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

7) **ADJOURNMENT**

MOTION: Schorr moved and Yoakum seconded to adjourn the Lancaster County Board of Equalization meeting at 9:24 a.m. Schorr, Flowerday, Yoakum, Vest and Amundson voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

