

**MEETING MINUTES  
ASSEMBLE LINCOLN STANDING COMMITTEE  
THURSDAY OCTOBER 19, 2023, AT 12:00 NOON  
555 SOUTH 10<sup>TH</sup> STREET, LINCOLN, NE  
ROOM 112**

*Advance public notice of the meeting was posted on the County-City Building bulletin board and posted to the Lancaster County Nebraska website on October 17, 2023, and published in the Lincoln Journal Star print and digital editions on October 18, 2023.*

Members present: Eliot Bostar, Carolyn Bosn, Sean Flowerday, Rich Herink, Lynn Rex, Deb Schorr, Anna Wishart, and Kenneth Zoeller

Members absent: Beau Ballard

Others present: Ex-Officio Members Todd Ogden and David Derbin, Adjunct Advisor Eric Gerrard, and Lancaster County Clerk Matt Hansen

Bostar called the meeting to order at 12:00 p.m. and noted the location of the Nebraska Open Meetings Act.

**1) APPROVAL OF THE MINUTES FROM OCTOBER 5, 2023**

**MOTION:** Flowerday moved and Bosn seconded to approve the minutes. Bostar, Bosn, Flowerday, Herink, Rex, Schorr, Wishart and Zoeller voted yes. Ballard was absent. Motion passed 8-0.

**2) EXECUTIVE COMMITTEE UPDATE**

Bostar stated the Executive Committee is working with the Internal Finance Subcommittee to ensure the preliminary work is funded. He hopes to have a contract with a consultant ready to present at the next meeting.

**3) SUBCOMMITTEE UPDATES**

A. Public Engagement Subcommittee

Wishart shared that the subcommittee will begin meeting every other Monday starting on October 30<sup>th</sup>.

B. Partnership Development Subcommittee

Herink shared that the subcommittee will hold its first meeting next week. Herink invited the members of the full Committee to provide suggestions on subcommittee agenda items. Wishart stated the same for the Public Engagement subcommittee.

C. Internal Finance Subcommittee

Flowerday shared that the subcommittee met on Tuesday. The subcommittee is focusing on finding the initial \$500,000 for startup expenses. Initial brainstorming has included conversations with the Chamber, the Community Foundation and the Downtown Lincoln Association. The County has some unallocated ARPA dollars and ARPA interest dollars that may be accessible. Zoeller shared that he's working with the Nebraska Department of Economic Development to determine if grants are available.

Gerrard shared that the City of Lincoln has some ARPA interest dollars that may be available. Bostar, Flowerday and Gerrard discussed how ARPA interest accrues.

Rex said she was examining similar past efforts to determine additional funding sources.

Ogden said he was still involved with those past efforts and those involved then may want to be involved in this effort.

Herink asked about the minutes and record keeping requirements of the subcommittees. Bostar said the subcommittees were not public meetings and that the subcommittees will provide reports to the full Committee for recordkeeping purposes.

Zoeller suggested the Internal Finance Committee develop conflict-of-interest guidelines for working with contractors. Rex and Wishart agreed.

Bostar said he was impressed with the work that the first subcommittee meeting provided.

#### **4) CONSULTANT NEXT STEPS**

Bostar said the update was largely covered in Item 2 and asked if the Committee had questions. He said future meetings of the Committee will likely be longer after more information is generated.

Rex asked when a presentation to the County Board will be held. Bostar answered it will be after the Committee approves a contract and sends it to the County Board for ratification.

Wishart asked about following up with the development of a conflict-of-interest statement and which subcommittee should take the lead. Flowerday and Bostar suggested Derbin draft a document to be reviewed by the Partnership Development Subcommittee to be presented to the full Committee for approval.

Herink asked if the Committee would continue meeting every other Thursday. Bostar said yes, until a change is needed.

Schorr asked about staff and adjunct advisor attendance at subcommittee meetings. Flowerday and Bostar encouraged as much involvement as possible. Ogden said he appreciated being invited to all subcommittees. Schorr asked if the consultant will be available to the subcommittees once hired. Bostar said yes that he wants the consultants to be present at the Committee meetings at least once a month.

Rex asked if the meeting room has Zoom capabilities if needed. Hansen said yes.

#### **5) ADJOURNMENT**

**MOTION:** Wishart moved and Rex seconded to adjourn at 12:20 p.m. Bostar, Bosn, Flowerday, Herink, Rex, Schorr, Wishart and Zoeller voted yes. Ballard was absent. Motion passed 8-0.