

**MEETING MINUTES  
ASSEMBLE LINCOLN STANDING COMMITTEE  
THURSDAY NOVEMBER 2, 2023, AT 12:00 NOON  
555 SOUTH 10<sup>TH</sup> STREET, LINCOLN, NE  
ROOM 112**

*Advance public notice of the meeting was posted on the County-City Building bulletin board and posted to the Lancaster County Nebraska website on October 31, 2023, and published in the Lincoln Journal Star print and digital editions on November 1, 2023.*

Members present: Beau Ballard, Eliot Bostar, Carolyn Bosn, Sean Flowerday, Rich Herink, Lynn Rex, Deb Schorr, Anna Wishart and Kenneth Zoeller

Others present: Ex-Officio Members Jeff Maul, Todd Ogden and David Derbin; Adjunct Advisor Eric Gerrard, and County Clerk Matt Hansen

Bostar called the meeting to order at 12:06 p.m. and noted the location of the Nebraska Open Meetings Act.

**1) APPROVAL OF THE MINUTES FROM OCTOBER 19, 2023**

**MOTION:** Rex moved and Bosn seconded to approve the minutes. Ballard, Bostar, Bosn, Flowerday, Herink, Rex, Schorr, Wishart and Zoeller voted yes. Motion passed 9-0.

**2) EXECUTIVE COMMITTEE UPDATE**

Bostar said the Executive Committee is still working on a contract with the consultant. He expected it would be available to the Committee at the next meeting.

Rex asked if there was anything surprising in the process so far. Bostar said there was nothing surprising but that the Executive Committee was ensuring the contract is comprehensive and detailed.

Bostar said the next meeting of the Assemble Lincoln Standing Committee will be in one month to allow for subcommittees to conduct work and for materials to be prepared. Bostar clarified that the date of the meeting will be November 30<sup>th</sup>, 2023. Committee members asked questions to clarify the calendar.

**3) SUBCOMMITTEE UPDATES**

**A. Public Engagement Subcommittee**

Wishart stated that the subcommittee met for the first time and created a vision statement. They are focused on engaging through technology, the website and in-person public meetings. Schorr wants to meet with the consultant to see what has worked for engagement in other communities.

**B. Partnership Development Subcommittee**

Herink stated the subcommittee had met twice and plan to meet every Monday. They are developing a list of organizations to approach for support for the project. Wishart is leading the development of a "pitch packet" to present to groups. Wishart asked committee members to provide headshots and bios. Herink stated that Wishart had also created a mission statement.

Ballard asked about the initial impressions the subcommittee has received from the community. Herink and Wishart stated their conversations had been well-received. Wishart noted they are working on a conflict-of-interest statement.

Derbin said the County Board plans to adopt a conflict-of-interest statement requirement that covers this project.

Wishart read the mission statement for the Public Engagement Subcommittee.

#### C. Internal Finance Subcommittee

Flowerday stated the Internal Finance Subcommittee had not drafted a mission statement yet. Flowerday requested that Gerrard start a rough draft of their mission statement.

Flowerday said the current goal is to split the fundraising into thirds, with \$165,000 from the Partnership Development Subcommittee Fundraising, \$165,000 from Lancaster County ARPA Funds and the remaining funds coming from a yet-to-be-determined source from within the County. Flowerday said his goal is to have those remaining County funds identified by the next Committee Meeting.

Schorr asked if there had been any City funds identified. Gerrard said he was willing to follow up with the City to gauge interest.

**MOTION:** Flowerday moved and Schorr seconded that Committee staff write and deliver a letter on behalf of the Assemble Lincoln Standing Committee to the Lancaster County Board of Commissioners requesting that Lancaster County use unallocated ARPA funding and ARPA interest funding to fund one-third of the \$500,000 goal. Ballard, Bostar, Bosn, Flowerday, Herink, Rex, Schorr, Wishart and Zoeller voted yes. Motion passed 9-0.

Flowerday said it was his plan that the Lancaster County Board of Commissioners address both funding proposals at the same Board meeting.

Rex asked where donors would send their donations. Derbin said the funds should be addressed to Lancaster County.

#### 4) RFLI UPDATE


Maul stated that an October 31 deadline had passed and that multiple proposals were received. Maul stated he had not reviewed the proposals yet due to the recent deadline.

Wishart asked if there would be an update at the November 30 meeting. Maul said yes, he expected to share more details at that time.

Bostar said the plan to wait four weeks until the next meeting was to allow for a comprehensive update at that time.

#### 5) ADJOURNMENT

**MOTION:** Rex moved and Bosn seconded to adjourn at 12:31 p.m. Ballard, Bostar, Bosn, Flowerday, Herink, Rex, Schorr, Wishart and Zoeller voted yes. Motion passed 9-0.

  
Matt Hansen  
Lancaster County Clerk

