

# Election Calendar: Palmyra School District OR-1 School Bond Election

## Tuesday, August 9, 2022

Date	Procedures and Processes	Statutory Reference
Tues., June 14, 2022	Lancaster County Election Commissioner receives official notification from Palmyra School District of School Bond Election	Neb. Rev. Stat. § 32-559 - at least 50 days prior to election
Wed., June 15, 2022	Election Commissioner determines to conduct special election by mail and submits request to Secretary of State for approval	Neb. Rev. Stat. § 32-952
Tues., June 21, 2022	Election Commissioner receives approval from Secretary of State to conduct the election by mail.	Neb. Rev. Stat. § 32-952
Tues., June 21, 2022	Election Commissioner notifies Palmyra Public Schools OR-1 and Otoe County Clerk of approval to conduct the election by mail. Election Commissioner submits ballot language to Election Systems and Software (ES&S) for ballot proofs.	
Thur., June 23, 2022	<b>Notice of Election published in The Voice News by Lancaster County Election Commissioner.</b>	Neb. Rev. Stat. § 32-802 -- at least 42 days prior to election
Fri., July 1, 2022	Receive ballot proofs from ES&S. Election Commissioner and staff will proof ballots. Election Commissioner will also submit ballot proofs to Palmyra Public Schools for review	
Fri., July 1, 2022	Upon the final approval of ballot proofs, the Election Commissioner will authorize ES&S to prepare ballots, the ballot coding for the vote tabulation machines and to begin preparation for the mailing of ballots.	
Tues., July 5, 2022	Mail letters to voters with a status of "In NVRA" explaining how to obtain a ballot and stating the applicable deadlines.	Neb. Rev. Stat. § 32-953
No later than Fri., July 15, 2022	Coding and test materials received by the Election Commissioner from ES&S.	
	Election Commissioner and Chief Deputy Election Commissioner will conduct three independent tests of ballot tabulating machine. Program chips will be stored in a secure environment in Administrative Service Officer's office and the office will be locked when office is closed.	
	Election Commissioner will appoint members of the Counting, Canvassing and Resolution Boards no later than this date.	
Monday, July 18, 2022	<b>First Date that ballots can be mailed. Mail official ballots to all registered voters of Palmyra Public Schools</b>	Neb. Rev. Stat. § 32-953-- not sooner than the 22nd day before the date of the election
	* <i>Ballots will be mailed in accordance to Neb. Rev. § 32-953</i>	
	* <i>All ballots will be mailed the same day. Included with the ballot will be detailed instructions and a return envelope.</i>	
	* <i>Ballots will be mailed First Class and non-forwardable.</i>	
	* <i>Any voters registering to vote after this date will be issued their ballot as soon as possible.</i>	
	* <i>The Otoe County Clerk will provide the Lancaster County Election Commissioner with a list of voters in their county residing in Otoe County School District 0501 (Palmyra School District OR-1) in an electronic format so ballots may be issued to these voters.</i>	
	* <i>Early vote ballots will be sent only to voters requesting that their ballot be mailed to an address different than their address of record and may be sent out prior to this date.</i>	
Mon., July 18, 2022 through Tues., Aug. 9, 2022 @ 5:00 p.m.	<b>Ballots returned to Lancaster County Election Commissioner by mail or in person no later than 5:00 p.m. on Tuesday, August 9, 2022</b>	
	Ballot boxes will be publically inspected to verify there are no ballots in the boxes. The ballot boxes will be locked with padlocks and the keys will be secured in the office of the Administrative Services Officer.	
	* <i>Returned ballots will be verified in accordance with Neb. Rev. Stat. § 32-957. Once verified and logged into the Voter Registration System, ballots will be deposited into inspected ballot boxes and will remain there until the counting board convenes to open ballot boxes and to begin the process of opening the envelopes and preparing the ballots for tabulation. Returned ballots will be stored in ballot boxes in the Ballot Storage Room, which is secure.</i>	
	* <i>Replacement ballots will be issued in accordance with Neb. Rev. Stat. § 32-956.</i>	Neb. Rev. Stat. § 32-956.
	* <i>Provisional ballots will be issued in accordance with Neb. Rev. Stat. § 32-915.</i>	Neb. Rev. Stat. § 32-915.
	* <i>Ballots from voters returned as undeliverable will be so noted in the Voter Registration system and shall be subject to removal from the voter registration records as provided in sections § 32-326 to § 32-329.</i>	Neb. Rev. Stat. § 32-959.
	* <i>If ballots are returned personally to the Lancaster County Election Commissioner's Office it must be done during regular business hours (8:00 a.m. – 4:30 p.m.). On Tues., Aug. 9, ballots may be personally returned from 8:00 a.m. – 5:00 p.m</i>	Neb. Rev. Stat. § 32-954
	* <i>An Express Vote (a device for voters with disabilities to be able to vote in private and unassisted) will be available in the Election Commission Office, 601 N 46th St., Lincoln</i>	
	* <i>Ballots may also be returned 24/7 in the dropbox located in front of the Election Commission Office, 601 N 46th St, Lincoln</i>	

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Date	Procedures and Processes	Statutory Reference
Fri., July 22, 2022	Deadline for voters to complete voter registration applications from agencies including DMV	Neb. Rev. Stat. § 32-308 and 32-310
	Deadline for voters to complete online voter registration	Neb. Rev. Stat. § 32-304
	Deadline for postmark of mail-in voter registrations	Neb. Rev. Stat. § 32-321- Postmarked on or before third Friday before election
	6:00 p.m. -- Deadline for voter registrations by Deputy Registrar	Neb. Rev. Stat. § 32-306- 3rd Friday preceding
Thurs., July 28, 2022	<b>Sample Ballot published in The Voice News by Lancaster County Election Commissioner</b>	Neb. Rev. Stat. § 32-803-- Not less than 2 days nor more than 15 days before an election
Fri., July 29, 2022	Last day to mail out ballots.	Neb. Rev. Stat. § 32-953-- 10th day before election
	Last day for in-person voter registration – Election Commissioner Office - open until 6:00 p.m.	Neb. Rev. Stat. § 32-302-2 <sup>nd</sup> Friday before election
	Last day a replacement ballot can be sent to voter.	Neb. Rev. Stat. § 32-956- 2nd Friday preceding election
	Deadline to mail out Early Voting Ballots to voters requesting that their ballots are to be mailed to an address different than their address of record.	Neb. Rev. Stat. § 32-941 - close of business on the 2nd Friday preceding the election
Mon., Aug. 8, 2022	9:00 a.m. -- Counting Board convenes to open ballot envelopes and prepare ballots for tabulation for all ballots received at this time.	
Tue., Aug. 9, 2022	<b>Election Day -- Palmyra Public Schools OR-1 School Bond Election</b>	
	5:00 p.m. -- Deadline to request replacement ballot.	Neb. Rev. Stat. § 32-956
	Counting Board reconvenes no later than 1:00 p.m. to continue the process of opening ballot envelopes, preparing ballots for tabulation and to tabulate all ballots on vote tabulation machines. Once ballots are opened and prepared for tabulation, an independent test of the tabulating machines will be completed and verified. When testing is complete, all ballots will be tabulated. If this is completed prior to 5:00 p.m., then the Counting Board will recess and reconvene at 5:00 p.m. to process and tabulate any ballots returned to the Election Commissioner's Office between the time of recess and 5:00 p.m. Once tabulation is complete, unofficial results will be released to the public.	Neb. Rev. Stat. § 32-958 & 32-1027
5:00 p.m. -- Deadline for return of <b>all</b> ballots including early vote ballots, to be returned to Lancaster County Election Commissioner's Office, 601 N. 46 <sup>th</sup> St., Lincoln, NE 68503.	Neb. Rev. Stat. §32-954	
Thur., Aug. 11, 2022	1:00 p.m. -- Canvassing Board convenes	Neb. Rev. Stat. §32-1031
No later than Mon., Aug. 22, 2022	Report of Election to Secretary of State and the Lancaster County Board of Commissioners issued.	Neb. Rev. Stat. §32-958
No later than Mon., Aug. 22, 2020	Certification of Election will be issued to the Palmyra Public Schools.	Neb. Rev. Stat. § 32-1033